

WORK SESSION MINUTES

The Grass Lake Charter Township Board met on Thursday, April 24, 2008 at 8:40 a.m. at the Township Hall for their monthly work session. Board members Stormont, Clark, Loveland, Bray, Harshbarger, Lesinski and Zenz present.

LDFA - (Local Development Financing Authority) Supervisor Stormont asked to change the date of the public hearing due to the fact that we not only have to notify all of the Taxing Authorities, but we have to notify all of the property owners within the LDFA District. This has to be done 20 days before the hearing and we at present do not have enough time to meet the requirements. Therefore, the date of the public hearing is now set for May 22, 2008 at 7:00 p.m. at the Township Hall. Stormont would like to have County Commissioner Lutchka, County Administrator Treacher and our Township Planning Commission to be in attendance.

ASSESSING - The state has chosen 6 counties to do what is called the "14 Point Review". Jackson County has been one of the counties that the state has chosen. Assessor DeBoe has prepared a Plan Outline for the review, which has to be sent into the state along with another questionnaire. Supervisor stated that Assessor DeBoe feels that we have 95 points, however to be in compliance we are to have between 121 – 140 points. Perhaps by the time they get to our Township, we could have more work done so that our points would be even greater.

ASSISTANT ASSESSOR - We have received 6 resumes and a job description has been prepared. The Supervisor, Clerk and Treasurer will do the interviews, however due to the Treasurer being on vacation, Loveland stated that one of the Trustees could set in for him. Scott Bray volunteered and the Clerk is to set up interviews for Tuesday, April 29th or Wednesday, April 30th in the a.m.

ASSESSOR - No job description has been formally been done. Assessor had given what hours she would be at the office, which was Monday from 1:00 p.m. to 4:00 p.m., Tuesday from 8:00 a.m. to 12:00 p.m. and Thursday from 1:00 p.m. to 4:00 p.m. We understand that this is the time that we can tell anyone that she will be in the office, but it was felt that she should check in every day, therefore we would be able to tell citizens that may stop in or call that she is doing field work or is not available.

BUILDING DEPARTMENT-OUTSTANDING PERMITS – Clerk presented a copy to each board member showing them all of the outstanding permits for building, electrical, mechanical and plumbing that have not been finalized. Due to the fact that things are slow in regards to inspections, it was the consensus of the board that we should send a letter to all of the inspectors and ask that these be taken care of by July 1, 2008. Letters have been sent to the majority of the homeowners or contractors that have pulled the permits letting them know that they have not been finalized.

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GANTON RETIREMENT COMPLEX - Supervisor has spoke with John Ganton, Jr. and they are working on engineering plans at present. Also, gave an update regarding the sewer installation.

ADJOURNMENT - Work Session adjourned at 10:25 a.m.

James Stormont, Supervisor
Marjorie A. Clark, Clerk